

**REQUEST FOR PROPOSAL  
TO PROVIDE THE EQUIPMENT AND ALL NECESSARY LABOR FOR THE  
INSTALLATION OF A NEW FIRE ALARM SYSTEM**

**FOR**

**UNIVERSITY SETTLEMENT SOCIETY OF NEW YORK  
184 ELDRIDGE ST NEW YORK, NY 10002**

**RELEASE DATE: November 1<sup>st</sup> 2019**

**DUE DATE: November 26<sup>th</sup> 2019**

**RFP# 184-03**

**History:**

At the turn of the century, the Lower East Side was flooded with new immigrants living in poverty, nurturing a dream, and struggling to adapt to their new country. Into this overcrowded urban neighborhood came a group of reformers — people like Stanton Coit, Charles B. Stover and Carl Schurz — who settled in the community, became intimately acquainted with its problems, and recognized a need for change. They didn't believe the answer to the immigrant's poverty was a hand out or paternalistic charity. Instead, in 1886, the three men established University Settlement — a physical, psychological and spiritual haven where people of all ages, from all countries and every walk of life could seek advice, assistance, education or a simple respite from the harsh realities of everyday life. With University Settlement, the American settlement house movement was born and other settlement houses soon followed, on the Lower East Side, in Chicago and across the country. As the original settlement house in the United States, University Settlement's history is marked by firsts — the first public bath, the first kindergarten in New York, the first round of Head Start. Its distinguished alumni include individuals such as George and Ira Gershwin, Abraham Beame, and Jacob Javits. Over the years, Eleanor Roosevelt, John D. Rockefeller and countless others have lent their support. Today, a paid, professional staff of more than 750 joins with dedicated volunteers to uphold the founders' original mission to meet the ever-changing needs of our community. Thanks to their tireless efforts, University Settlement continues to be a pioneer in the field of social services. In the 21st century, University Settlement has undertaken two sweeping initiatives with citywide reach and national implications. In 2000, the Settlement forged a groundbreaking relationship with The Door, one of the country's premier

Youth agencies, providing 12 to 24-year-olds with comprehensive, confidential, and cutting-edge services. The Door is now a vibrant, independent subsidiary to the Settlement, and the relationship between the two organizations stands as a model for non-profit mergers and acquisitions.

## Project Description:

ZSE Engineering is the Engineer of Record for University Settlement for which their engineering services for the removal, replacement and upgrade of its FIRE ALARM SYSTEM at 184 Eldridge Street have been contracted. USS Director of Facilities, Perry Guilianti is the project manager. 184 Eldridge Street is USS headquarters. The building is on the National Registry and is comprised of Early Learning Classrooms, Auditorium (Speyer Hall), Mental Health Counseling Suites, a Gymnasium and its Administrative offices. University Settlement in collaboration with ZSE Engineering seeks services from a firm that possesses a strong track record of working with non-profit organizations on complex FIRE ALARM removal and installation in a fully occupied building. The firm must have a strong track record of working in the City of New York and be aware of the various complications and issues that arise, including dealing with public agencies, Con Edison and building code regulations. This project is generously funded by Lower Manhattan Development Corporation and the firm must comply with all reporting regulations associated with these funds. A HUD Passdown Agreement must be signed and all of the requirements of the agreement must be adhered to. A PDF version of the HUD Passdown Agreement is available on our web site [www.universitysettlement.org](http://www.universitysettlement.org). The project will involve the replacement of the existing Fire Alarm System and the furnishing and installation of an entirely new "Fire Alarm" system with all required equipment is to be installed whereby the resultant system installation is in accordance with all latest applicable NYC Code Requirements, NFPA Guidelines, and Manufacturer's requirements. The 2014 NYC Building Code, 2010 Edition of NFPA 72, and the 2011 NYC Electric Code shall apply.

For the complete scope of work, schematic drawings and bid requirements, please visit our agency website at [www.universitysettlement.org](http://www.universitysettlement.org)

## Submission Process

All pre-submission inquiries or RFI's should be directed to Mr. Perry Guilianti, Director of Facilities, University Settlement via email at [pguilianti@universitysettlement.org](mailto:pguilianti@universitysettlement.org) or by phone at 212 941-9090 X3326. Arrangements to visit the facility to facilitate the bidding process should be made with Mr. Guilianti. Proposals must meet the requirements stated in this RFP. All



proposals must be submitted via mail service. The bids should be submitted with a return address on the outside of an envelope.

Sealed Bids will be due by 4PM on Tuesday, November 26<sup>th</sup> and shall be sent to the attention of: Angie Toribio; Grants Administrator at The University Settlement located at 121 Avenue of the Americas, 5<sup>th</sup> Floor New York, NY 10013.

Interested teams are invited to submit proposals and understand they must comply with applicable law governing projects initiated or supported by University Settlement funder, the Lower Manhattan Development Corporation and the HUD Passdown Requirements. Proposals will be evaluated by USS

The full RFP, Schematic Drawings and the HUD Passdown Agreement are available at the University Settlement web site: [www.universitysettlement.org](http://www.universitysettlement.org)